

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
Held on Thursday 28th April 2022
at Fairmount House, 230 Tadcaster Road, York

Summary Minutes

Present

Dr Rob Farley	RF	President (Chair)
Ms Valerie Jolliffe	VJ	Honorary Secretary (Independent Trustee)
Mr John Turner	JT	Honorary Treasurer (Independent Trustee)
Dr Justin Richards	JR	Independent Trustee
Ms Chelsea Roche	CR	Independent Trustee
Mr Jason Wilde	JW	Independent Trustee
Prof. Stephen O'Connor	SOC	Past President
Dr Ben Metcalfe	BM	Member Trustee
Iain Threlkeld	IT	Member Trustee
Prof. Andrew Reilly	AR	Director, Science, Research and Innovation Council (SRIC)
Mr Richard Stubbs	RS	Director, Professional and Standards Council (PSC)

Apologies

Ms Claire Hardiman	CH	Member Trustee
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In attendance

Mr Philip Morgan	PM	Chief Executive
Ms Kathryn Surtees	KS	Head of Operations and Finance
Dr Jemimah Eve	JE	Head of Workforce Intelligence and Training
Mr Paul Barrett	PB	Head of Communications

- A presentation was given on research into the issues identified with the IPEM disciplinary procedure.
- The CEO presented the latest development in IPEM's business plan.
- The report on sustainability was accepted.
- The EDI report was accepted.
- The KPI's were considered with some requests for further information.
- The proposed Internal Audit Policy was accepted by the Board.
- An update on the activity of the Journals Working Group.
- The Treasurer presented his report.
- Trustees noted the contents of the Management Accounts.
- Trustees noted the changes to the risk register made by the Finance and Business Planning Committee.
- Trustees were asked to approve the date for the 2022 Annual General Meeting.
- Trustees noted the Senior Management Team's report.
- Trustees noted the contents of the Science, Technology, Engineering, Research and Innovation Council Report.