

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
held on Thursday 19th January 2023 in London

SUMMARY MINUTES

Present

Dr Rob Farley	RF	President (Chair)
Dr Anna Barnes	AB	President-Elect
Ms Valerie Jolliffe	VJ	Honorary Secretary (Independent Trustee)
Mr John Turner	JT	Honorary Treasurer (Independent Trustee)
Ms Chelsea Roche	CR	Independent Trustee (ONLINE)
Mr Jason Wilde	JW	Independent Trustee
Dr Justin Richards	JR	Independent Trustee (ONLINE)
Dr A (Mani) Mannivannan	AM	Member Trustee
Ms Claire Hardiman	CH	Member Trustee
Iain Threlkeld	IT	Member Trustee (ONLINE)
Dr Mohammad Al-Amri	MAA	Director, Science, Technology, Engineering, Research and Innovation Council (STERIC)
Mr Richard Stubbs	RS	Director, Professional and Standards Council (PSC)

In attendance

Mr Philip Morgan	PM	Chief Executive
Ms Claire Sharpe	CS	Head of Operations and Finance
Dr Jemimah Eve	JE	Head of Workforce Intelligence and Training
Mr Paul James	PJ	Head of Membership Development
Ms Lucy Keightley	LK	Interim Head of Communications

- Trustees noted and welcomed the report on IPEM's environmental impact, waste, travel and energy use, and the request from the Environmental Sustainability Group to consider sustainability in the location and format of events.
- Trustees approved the Science Council's new 'Equity, Diversity and Inclusion' Declaration, which changes the position from 'equality'. Trustees accepted the recommendation and asked for IPEM's EDI policy to be updated to reflect this change.
- Trustees discussed the summaries of the operational plans and the senior management team level objectives and key results, covering overall financial management, volunteer management, journals and employer performance.
- The Treasurer gave an outline of his report including the news that it is likely IPEM would return a surplus against budget in 2022.
- Trustees reviewed the report on IPEM's ambition to be an OFQUAL End Point Assessment Organisation.
- Trustees were given an overview of the current position on IPEM Fellowship.
- Trustees reviewed the report on free of charge memberships.
- Trustees accepted the proposal to create a new Publications Sub Committee of STERIC
- Trustees noted reports from the Senior Management Team and the Professional and Standards Council Report.