

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
held on Thursday 21 July 2022 in London

SUMMARY MINUTES

Present

Dr Rob Farley	RF	President (Chair)
Ms Valerie Jolliffe	VJ	Honorary Secretary (Independent Trustee)
Mr John Turner	JT	Honorary Treasurer (Independent Trustee)
Dr Justin Richards	JR	Independent Trustee
Ms Chelsea Roche	CR	Independent Trustee
Mr Jason Wilde	JW	Independent Trustee
Prof. Stephen O'Connor	SOC	Past President
Dr Ben Metcalfe	BM	Member Trustee
Iain Threlkeld	IT	Member Trustee
Prof. Andrew Reilly	AR	Director, Science, Technology, Engineering, Research and Innovation Council (STERIC)
Mr Richard Stubbs	RS	Director, Professional and Standards Council (PSC)

In attendance

Mr Philip Morgan	PM	Chief Executive
Ms Claire Sharpe	CS	
Dr Jemimah Eve	JE	Head of Workforce Intelligence and Training
Mr Paul James	PJ	Head of Membership Development

- Fellowship Review – Trustees discussed the contents and proposals in a paper and noted the efforts made to speed up applications.
- Disciplinary Procedure - Trustees requested paper which sets out options for change with a specific recommendation.
- Trustees commented on the Net Promotor Score.
- Trustees approved the new staff recruitment and long service recognition policies.
- The Trustees approved the 2021 financial statements and letter of representation.
- Trustees approved the proposed agenda for the 2022 Annual General Meeting to be held on 22nd September 2022 and that members should be asked for subjects in advance.
- Anna Barnes FIPEM was approved to progress to the AGM for election to President Elect.
- Professor Adrian Crellin was elected as an Honorary Fellow of IPEM.
- Trustees were informed that we are currently waiting for a final designed draft of the Science Leadership Strategy.
- It was suggested that the Scottish version of the clinical scientist training scheme should be added to the IPEM website.
- Ms Claire Share was approved as a member of the Board of IEL, effective from 31st August 2022.