## **Clinical Scientist Guided Training Scheme**

**Role Description: External Advisor** 

Role	Clinical Scientist Guided Training Scheme External Advisor
Term of Office	3 years, renewable
Meetings	External Advisors are not required to attend any committee meetings.
Why volunteer?	Sharing your professional knowledge, enthusiasm and personal time means we can work together on our mission to improve health through physics and engineering in medicine.
	Volunteers are key to achieving IPEM's charitable objective through its strategy.
Where does this role fit in?	For each Clinical Scientist Guided Training Scheme (CSGTS) trainee, IPEM appoints an External Advisor (EA) who has expertise in the trainee's field of specialisation and works in another department to the trainee.
	The EA reviews the structured training plan which has been submitted by the trainee and local supervisor. The training plan should describe how the trainee intends to acquire all the competences needed to satisfy the requirements for the ACS Certificate of Attainment or the AHCS Certificate of Equivalence, and subsequently Full Membership of IPEM. The EA supports the Registrar in approving the training plan when satisfactory or suggests improvements where necessary. The EA can recommend that IPEM rejects the proposal, if the EA deems it cannot be made satisfactory.
	Whereas the majority of trainees have sufficient support and guidance from within their departments, for the duration of the training the EA remains available for consultation and to give advice to trainee and supervisor, usually by phone or email. The EA will be required to meet annually with their trainee via teleconferencing, which will be co-ordinated with the IPEM National Office. The EA will also be visited by their trainee at the beginning of their second year.
	Towards the end of the training scheme, EAs will review a trainee's draft portfolio and conduct a mock viva. Please be aware that this element of the role will be paid.
Who can apply?	It is important to note that we are looking for a wide range of External Advisors to ensure a diverse group and to cover the variety of sub modalities under Medical Physics and Clinical Engineering.
	Anyone who is a Fellow or Full Member of IPEM and HCPC registered as a Clinical Scientist is encouraged to apply.
Examples of work	<ul> <li>External Advisors will:</li> <li>Reviewing Training Plans to offer advice and guidance.</li> <li>Discussing trainee progress.</li> <li>Reviewing portfolio.</li> <li>Conducting a mock viva.</li> <li>Answer any queries a trainee has.</li> </ul>

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	Where appropriate, an EA may be appointed to work with a candidate before IPEM accepts the application to ensure the training plan is satisfactory.
Time Commitment	Approximately one day per year, with time for the annual meeting and to answer questions across the year, with an increase to two to three days in the trainee's final year.
What you get out of it	<ul> <li>Meet with other professionals outside your local network to help with contacts and career progression</li> <li>Provides CPD and supports your development</li> <li>Influencing – can have an impact on the career of someone early in the career</li> <li>Adopting our value of inclusiveness in our work means you are helping us towards being a more diverse profession to better reflect a diverse community.</li> <li>Volunteering on the training scheme supports IPEM address the Clinical Scientist workforce shortages</li> </ul>
Support available	There will be other External Advisors who have previous experience in supporting trainees on Route 2 who can provide advice and guidance. Support will also be available from the Registrar for the training scheme.  All External Advisors will be invited to training for their role and there is a handbook which IPEM has produced as part of the training scheme to support External Advisors in their role.  CSGTS is administered by the training team at the IPEM National Office who can offer additional support: <a href="mailto:training@ipem.ac.uk">training@ipem.ac.uk</a> .

## **Eligibility Requirements**

Membership	Fellow or Full IPEM member and HCPC registered as a Clinical Scientist
Experience	EAs should be familiar with the aims and requirements for HCPC registration.
	IPEM will provide training to External Advisors to support them in their role.
Skills and Attributes	Have a minimum of three years post-registration experience.

January 2023