

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
held online
on Thursday 27th January 2022
Summary Minutes

Present

Dr Rob Farley	RF	President (Chair)
Ms Valerie Joliffe	VJ	Honorary Secretary (Independent Trustee)
Mr John Turner	JT	Honorary Treasurer (Independent Trustee)
Dr Justin Richards	JR	Independent Trustee
Ms Chelsea Roche	CR	Independent Trustee
Mr Jason Wilde	JW	Independent Trustee
Prof. Stephen O'Connor	SOC	Past President
Dr Ben Metcalfe	BM	Member Trustee
Iain Threlkeld	IT	Member Trustee
Prof. Andrew Reilly	AR	Director, Science, Research and Innovation Council (SRIC)
Mr Richard Stubbs	RS	Director, Professional and Standards Council (PSC)

Apologies

Ms Claire Hardiman	CH	Member Trustee
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In attendance

Mr Philip Morgan	PM	Chief Executive
Ms Kathryn Surtees	KS	Head of Operations and Finance
Dr Jemimah Eve	JE	Head of Workforce Intelligence and Training
Mr Paul Barrett	PB	Head of Communications
Ms Eva McClean	EM	EDI and Member Networks Manager (item 7.3)
Dr Catriona Inverarity	CI	Professional Knowledge and Innovation Manager (item 7.4)

- Trustees discussed the merits of making a statement on the Government's policy of mandatory vaccination for certain NHS staff, in response to a request by a member.
- The new Ethical and Environmental Policy was adopted unanimously.
- The new Equality, Diversity and Inclusion Policy was adopted unanimously.
- Eva McClean gave a presentation on the proposed EDI Action plan in response to the Science Council and Royal Academy of Engineering EDI Progress Framework. Trustees recognised the commitment if required of them to be proactive on EDI issues.
- Catriona Inverarity outlined progress with the draft Science Strategy. Trustees noted the contents and expressed their desire to see it developed further, with supporting actions.
- The Treasurer reported the satisfactory financial performance of IPEM and the good performance of the investment portfolio.
- The CEO outlined the recruitment challenges in his report and Trustees agreed to progress with the creation of a new SMT role (Head of Membership Development).
- Trustees reviewed the Risk Register

- Trustees approved the change of the Science, Research and innovation Council (SRIC) to the Science, Technology, Engineering Research and Innovation Council (STERIC) and the proposed changes to the terms of reference.
- Trustees voted unanimously to revisit the question of membership of the Global Clinical Engineering Alliance (GCEA) in 12 months' time.
- Jemimah Eve, Head of Workforce Intelligence and Training, outlined problems with pursuing our objective of becoming an End Point Assessment Organisation for apprenticeship, particularly in the need to gain recognition by OFQUAL.