

Institute of Physics and Engineering in Medicine
Board of Trustees Meeting
held on Thursday 19 October 2023
At Fairmount House, 230 Tadcaster Road, York YO24 1ES

SUMMARY MINUTES

Present

Dr Anna Barnes	AB	President (Chair)
Dr Rob Farley	RF	Immediate Past President
Ms Chelsea Roche	CR	Independent Trustee
Mr Jason Wilde	JW	Independent Trustee
Dr Justin Richards	JR	Independent Trustee
Mr John Turner	JT	Honorary Treasurer
Dr A (Mani) Mannivannan	AM	Member Trustee
Mr Iain Threlkeld	IT	Member Trustee
Dr Carl Rowbottom	CR	Director, Professional and Standards Council (PSC)

In attendance

Mr Philip Morgan	PM	Chief Executive
Ms Claire Sharpe	CS	Head of Operations and Finance
Dr Jemimah Eve	JE	Head of Workforce Intelligence and Training
Mr Paul James	PJ	Head of Membership Development

Apologies were noted from Dr Mohammad Al-Amri (MAA), Director STERIC, Prof Azzam Taktak (AZ), Member Trustee and Valerie Jolliffe (VJ) , Independent Trustee, Honorary Secretary

- PSC was asked to scope a review of issues around “right to repair” and the Medicines and Healthcare Products Regulatory Authority (MHRA), on the agenda for PSC Nov 2023.
- IPEM to seek legal opinion on proposed complaint resolution, on agenda for Jan 2024.
- Vote was held on rule change to introduce Student Membership, Trustees voted unanimously in favour
- First annual review of the Communications and Engagement Panel (deferred from October 2022) will be carried over to Jan 2024.
- CR volunteered to join F&BP and RemCom in place of Claire Hardiman, former Member Trustee whose term ended.
- PM introduced the Long Term Plan, Trustees discussed the risks and agreed to the recruitment of the following positions; Director of Professional Development, Head of Commercial, Publications Manager, Project Delivery Manager, Training Manager.
- Trustees were asked to accept the reserves policy proposed as part of the plan, this was accepted unanimously.
- Vote was held on staged introduction of plan, Trustees voted unanimously in favour