

Role Description

Member of the Publications Sub-Committee

Term of office	2 years with the possibility to extend or renew
Meetings	This is a new sub-committee so the frequency of meeting will be dictated by demand of the role. We anticipate approx. 4 meetings spread throughout the year.
Why volunteer?	<p>Sharing your professional knowledge, enthusiasm and personal time means we can work together on our mission to improve health through physics and engineering in medicine.</p> <p>It is a great way to build your professional network, meet like-minded people and also gain exposure to new ideas and opportunities you may not have exposure to elsewhere.</p> <p>This can be personally fulfilling, help you plan and achieve next career steps, and of course contribute to shaping IPEM’s scientific and technical activities during your tenure and beyond.</p>
Where does this role fit in?	<p>This committee will report to the Science, Technology & Engineering Research and Innovation Council (STERIC) but will primarily work with contributors to IPEM’s scientific reports series. These are key to supporting knowledge and professionalism and are highly valued by the community.</p> <p>The sub-committee is chaired by the Editor-in-Chief of IPEM’s scientific reports series. The Director of STERIC and the Professional Knowledge & Innovation Manager (national office staff) will ensure the committee is working to deliver under IPEM’s science leadership strategy and achieve timely delivery of high quality, relevant and engaging publications.</p>
Who can apply?	<p>Desirable experience, skills and attributes are listed below.</p> <p>This role is suitable for more experienced and/or senior positions, but applications are welcomed from anyone with the desired skills and attributes.</p> <p>Different workplaces (industry, academia, NHS, private etc.) and all training backgrounds are welcome, including unique career pathways.</p>
Examples of work	
Time commitment	We anticipate approx. 4 meetings throughout the year, with additional communication to authors, editors and contributors. Work will be distributed through the committee and support will be available. The time commitment should not exceed 1 hour per week on average.
What you can get out of it	<ul style="list-style-type: none"> • Support and influence professional development and learning by supporting development of high quality, impactful publications; • Engagement with like-minded peers who are passionate about advancing medical physics and/or engineering;

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	<ul style="list-style-type: none"> • Grow your professional network with exposure to a range of scientific and engineering disciplines as well as publishers; • Develop and evidence transferable management, project management and communication skills
Support available	<p>The sub-committee is chaired by the Editor-in-Chief of IPEM’s scientific report series who is experienced in this role.</p> <p>It works with and reports to the Science, Technology & Engineering Research and Innovation Council (STERIC) which has a range of subject matter expertise and experience.</p> <p>The sub-committee is also supported by dedicated members of staff at the IPEM national office</p>

Eligibility requirements

Membership	Associate, full member or fellow
Experience	<p>Experience contributing to scientific and technical reports (any discipline)</p> <p>Management experience in a professional or a voluntary role</p> <p>Project management experience highly desirable</p>
Skills/attributes	<p>A good understanding of scientific reports processes with experience reviewing, editing and/or writing</p> <p>Interest in developing and supporting high-quality scientific publications</p> <p>Effective time management</p> <p>Strong communication skills; highly proficient in written English</p> <p>Ability to co-ordinate groups of contributors to agreed timelines</p>