

Role Description and Eligibility Requirements for IPEM Professional Contributor

Role	Assistant Registrar (Engineering) for the Clinical Technologist Training Scheme
Term of Office	3 years renewable
No of Meetings	<p>There are no face-to-face meetings but ‘virtual’ meetings by conference calls or video conferencing can be arranged with other professional contributors involved in the running of the training scheme and/or accreditations.</p> <p>Some elements of the training scheme may require attendance as part of a task and finish group for a specific project which may require additional meetings, both face-to-face and virtual.</p>
Appointment starts	As soon as possible
Description of the role	<p>The Assistant Registrar is a key role in the IPEM Clinical Technologist training scheme (CTTS).</p> <ul style="list-style-type: none"> • Assist the registrar by providing advice relating to applications, entry qualifications, individual competency requirements and the planning of training. • Assess trainee Clinical Technologists applications for the IPEM • Ensure that: <ul style="list-style-type: none"> ○ Application forms are completed correctly ○ Applicants are suitably qualified to enter the scheme ○ The plan for training includes appropriate lists of competencies to be taught ○ The plan for training includes an appropriate schedule of training • When required assist office staff in the appointment of suitable external moderators • Provide presentations for the training scheme training and induction days when requested • When required assist the Registrar and Chief Moderator in the resolution of problems • Attend any virtual IPEM CTTS panel meetings to: <ul style="list-style-type: none"> ○ Provide a report for the training scheme ○ Provide specialist input regarding training
Eligibility Requirements	<p>Fellows and Full Members working in a clinical technologist physics or engineering role.</p> <ul style="list-style-type: none"> • For the medical physics assistant registrar working in Medical Physics as a Clinical Technologist under one of the relevant RCT Scopes of Practice (Nuclear Medicine, Radiotherapy Physics, Radiation Physics). For the clinical engineering assistant registrar working in Clinical Engineering as a Clinical Technologist under one of the relevant RCT Scopes of Practice (Medical Engineering, Radiation Engineering, Rehabilitation Engineering, Renal Technology) • Prior involvement in the workplace with training/assessment of colleagues/staff • Knowledge of the requirements of the IPEM Clinical Technologist Training Scheme • Be RCT registered