



Report on Audit of 2010 CPD Returns
Date of audit: 26th May 2011.

IPEM

The IPEM Continuing Professional Development (CPD) scheme was re-launched in January 2006 to bring it in line with the Health Professions Council (HPC) CPD framework that became mandatory for all registrants in July 2006. As part of the new CPD scheme an annual audit was introduced in 2007 based on the HPC CPD standards (see table 1) to enable advice and guidance to be given to individual registrants and to enable evidence of good practice to be promulgated throughout the profession.

| | Standard |
|----------|--|
| 1 | Maintain a continuous, up to date and accurate record of CPD activities. |
| 2 | Demonstrate that their CPD activities are a mixture of learning activities relevant to current or future practice. |
| 3 | Ensure that their CPD has contributed to the quality of their practice and service delivery. |
| 4 | Ensure that their CPD benefits the service user. |

Table 1: HPC CPD standards used to assess the audited CPD summaries.

73 (5.2 %) of the 1414 members registered on the IPEM CPD scheme were randomly selected for audit. Part II trainees were excluded from the audit as they are following a formal training scheme. Of the four members who had been selected for audit in 2010 and did not submit their CPD summary, three subsequently passed the audit following late submissions and a fourth will be re-audited in 2012 to allow time to further develop their CPD activities. The member who failed the CPD audit in 2010 was also re-selected for audit in 2011.

From the 74 members selected for audit:

- 65 submitted CPD summaries.
- 9 did not reply and will be re-selected for audit next year.

The 65 returned summaries were audited by the Professional Development Panel (PDP) on 26th May 2011. Fifty-nine of these were deemed by the panel to comply with the four criteria shown in table 1. More information was requested from six returners. Three had met standards 1 and 2 but had not included any reflective practice in their CPD summary, two had met standards 1, 3 and 4 but had not demonstrated a mixture of learning activities in their CPD activity and one had not met any of the standards. Additional information was sent to the panel by 3 out of 6 returners who all subsequently passed the audit.

Members who did not reply to the request for audit will automatically be re-selected next year. Anyone who does not respond to audit for two consecutive years will be removed from the scheme. Withdrawal from the scheme in no way precludes re-joining the scheme at a later date.

Since the CPD scheme was re-launched in 2006 the emphasis has shifted away from the collection of points to focus on reflective practice and learning outcomes. The annual audit has charted this change with the quality of reflection on individuals' practice and service delivery increasing each year. However there is always room for further improvement and based on observations from this year's audit the PDP offer members the following advice on completing CPD in the future:

- If not doing so already, use the new version of form C2 which contains columns for reflection on an individual's practice and service delivery. This form is available at www.ipem.ac.uk.
- Try to reflect on each CPD activity individually and not use generic comments throughout the summary.
- Move away from your CPD predominantly focusing on meeting/seminars and look for learning and development opportunities in your everyday work.

2010 CPD audit in summary:

- 85% passed.
- 11% did not reply
- 4% failed

Important - Did you know?

All Chartered Scientists (CSci) are obliged under the Science Council's standards to be participating in CPD. The Institute's CPD scheme is recognised by the Science Council as being an appropriate method for recording CPD activity.

To maintain Chartered Scientist status through IPEM it is necessary to participate in the Institute's CPD scheme.

Those members holding CSci through IPEM and currently registered on the Institute's CPD scheme, **MUST** continue to maintain their CPD and respond to requests for confirmation of activity (Form D) and also provide summary information if selected for audit by the Institute.

So far IPEM has not removed anyone from the register of Chartered Scientists but as a Licensing Body it is our responsibility to do so if they do not comply with Science Council guidance.